

## **TOUR INFORMATION**

Upon check-in you will receive a tour packet with an itinerary, list of participants and speakers, tour map, evaluation and materials. An itinerary will also be emailed to participants at least one week before the tour.

## **SCHEDULE**

The success of our tours is dependent upon everyone adhering to the tour schedule. You are responsible for being on the bus before every departure. Routes and speakers may change with short notice. While we fully expect to arrive at stops on time, we cannot guarantee arrival time. We recommend you do not book flights or other transportation times too closely to departure or arrival of the tour bus.

**We cannot make pick-ups, drop offs, or other stops not on the itinerary.**

## **CELL PHONES**

Please do not use your cell phones on the bus as they distract from participants being able to hear speakers. Please turn ringers off or to vibrate.

## **RESTROOMS**

There is a restroom on the tour bus. Not all tour stops have restrooms; we will announce when there are restrooms. Please try to use the facilities at stops rather than on the bus when possible.

## **DRESS**

Dress comfortably and in layers with comfortable shoes. Weather may be unpredictable. We recommend you bring sunscreen and a hat if needed. On most tours, we try to have some time between the end of the day and dinner so you can freshen up and change if you like.

## **HOTEL CHECK-IN & CHECK-OUT**

All lodging, transport and meal arrangements while on the tour will be arranged by the Foundation. Please read the itinerary if you need information about where we are staying or dining. Attendees are responsible for getting to the tour departure site and home from the tour end location. Hotel room keys will be distributed by the staff in the hotel lobby. If you wish to make charges to your room (phone calls, room service, etc.) you must check in with the front desk and provide a credit card. You must check out of your room and load luggage on the bus before breakfast.

## **MEALS**

Meals are provided as part of your tour package. With advance notice, we can accommodate some dietary restrictions but venue food choices may be limited. Please contact staff before the tour with dietary concerns. Snacks, cold water and beer are available on the bus.

## **PHYSICAL LIMITATIONS**

This tour does involve walking into some sites. Please let staff know before the tour if you have any physical limitations.

## **QUESTIONS?**

Please contact us with any questions and we will get back to you as soon as possible. While tour itineraries are not finalized and sent to attendees until approximately one week before the tour, we often have detailed information before that time and can assist you with questions. Please contact Tour Director Dan Scott at call (916) 444-6240 x206 or [dscott@watereducation.org](mailto:dscott@watereducation.org)